

OBJECTS AND RULES OF

GRIFFITH & DISTRICT FOOTBALL ASSOCIATION INC

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ASSOCIATIONS INCORPORATION ACT, 1984

OBJECTS AND POWERS OF

GRIFFITH & DISTRICT FOOTBALL ASSOCIATION INCORPORATED

The name of the Association is GRIFFITH & DISTRICT FOOTBALL ASSOCIATION INCORPORATED.

The objects for which the Association is established are:

- (a) To encourage and promote the highest standards of amateur football and good sportsmanship;
- (b) To foster and develop the game of football generally and in the Griffith district particularly;
- (c) To co-ordinate and control football in the Griffith district.

The powers of the Association shall be:-

- (a) To construct, renovate, purchase, lease or otherwise acquire and maintain any property and to sell convey transfer assign charge or mortgage the same;
- (b) To insure the Association and the property of the Association against any risk, loss, damage or liability.
- (c) To borrow money and secure the payment thereof;
- (d) To employ and dismiss employees;
- (e) To make donations;
- (f) To impose and collect subscriptions fees levies and any other charges;
- (g) To expel, suspend, disqualify, fine and impose any other penalty.
- (h) To hear and adjudicate upon appeals;
- (i) To make rules, regulations and by-laws.
- (j) To appoint and remove sub-committees.
- (k) To affiliate with any organization and to grant affiliation to any organization;
- (l) The Association shall have the powers of a natural person;
- (m) To do all things as are conducive to the attainment of the objects and powers of the Association or any of them.

RULES OF THE GRIFFITH & DISTRICT FOOTBALL ASSOCIATION INCORPORATED

PART 1 - PRELIMINARY

Interpretation.

1. D. (1) In these rules, except in so far as the context or subject matter otherwise indicates or requires –

“**Association**” means the Griffith & District Football Association Incorporated.

“**Club member**” means any club or organisation whether incorporated or unincorporated which is admitted into membership in accordance with these rules.

“**Committee**” means the Management Committee of the Association, which shall be the governing body of the Association.

“**Ordinary member**” means any member who is a natural person who has attained the age of eighteen years who has been elected to membership in accordance with Rule 2 hereof.

“**Life member**” means those persons who have been elected to life membership of the Association in accordance with these rules.

“**Member**” includes club member, ordinary member, honorary member and life member.

“**Player**” means a person who plays football in the football competition conducted by the Association.

“**Secretary**” means –

- (a) the person holding office under these rules as secretary of the Association; or
- (b) where no such person holds that office - the public officer of the Association;

“**Special general meeting**” means a general meeting of the Association other than an annual general meeting for which at least twenty one days notice is given to members.

“**The Act**” means the Associations Incorporation Act, 1984.

“**The Regulation**” means the Associations Incorporation Regulation, 1985.

- (2) In these rules –
 - (a) a reference to a function includes a reference to a power, authority and duty; and
 - (b) a reference to the exercise of a function includes, where a function is a duty, a reference to the performance of the duty.
- (3) The provisions of the Interpretation Act, 1897, apply to and in respect of these

rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

PART 11 - MEMBERSHIP

Membership qualifications.

2. A. A club or organisation is qualified to be a Club member of the Association, if:-
 - (a) the club or organisation indicates in writing its desire to become a club member of the Association and undertakes to comply with the rules of the Association and with any regional or state body or organization of which the Association is a member or with which it is affiliated;
 - b) Provided That no club or organisation shall be eligible to become elected to membership of the Association unless the Rules or Constitution of that club are consistent with the Rules and By-laws of the Association.
2. B. A person is qualified to be an ordinary member of the Association if that person is a natural person who has attained the age of eighteen years and indicates in writing his or her desire to become a member of the Association and undertakes to comply with the rules of the Association and with any regional or state body or organization of which the Association is a member or with which it is affiliated.
2. C. A life member shall be any member who shall be elected as such by a two-thirds majority of those present at the Annual General Meeting of the Association and shall thereafter be entitled to all privileges (including entitlement to vote and take part in the management of the Association) as an ordinary member of the Association without paying the annual subscription or any special payment for such Life Membership, PROVIDED THAT no member shall be elected a Life member unless he has been a member for a continuous period of not less than five years and has rendered exceptional service to the Association. Not more than two Life members shall be elected in any one financial year. Nominations for Life Membership with proposers and seconders remarks shall be lodged with the Secretary at least one month before the Annual General Meeting. In the event of there being more than two nominations for Life membership the committee will select the two to be proposed for election by the members at the Annual General Meeting.

Application for Membership.

3. (1) An application of a person for membership of the Association -
 - (a) shall be made by that person in writing in the form set out in Appendix 1 to these rules; and
 - (b) shall be lodged with the secretary of the Association .
- (2) An application of a club for membership of the Association -
 - (a) shall be made by that Club in writing in the form set out in Appendix 2 to these rules; and
 - (b) shall be lodged with the secretary of the Association.
- (3) As soon as practicable after receiving an application for membership, the secretary shall refer the application to the committee which shall determine whether to approve or to

reject the application. Upon the determination of the Committee to approve the application, the applicant shall be a member of the Association.

- (4) Where the committee determines to approve an application for membership, the secretary shall, as soon as practicable after that determination, notify the applicant of that approval and request the applicant to pay within the period of twenty eight days after receipt by the applicant of the notification the sum payable under these rules by a member as entrance fee and annual subscription.
- (5) The Secretary shall, on payment by the applicant of the amounts referred to in sub clause (4) within the period referred to in that sub clause, enter the applicant's name in the register of members.

Cessation of Membership.

4. A club member or person shall cease to be a member of the Association if that club member or person –
 - (a) resigns that membership; or
 - (b) is expelled from the Association; or
 - (c) in the case of an ordinary or life member if that person dies; or in the case of a club member if that club shall cease to exist;
 - (d) fails to pay his, her or its annual membership fee within a period of twenty eight days from the date appointed in Rule 8 hereof.

Membership Entitlements Not Transferable.

5. A right, privilege or obligation which a person or group has by reason of being a member, or club member of the Association –
 - (a) is not capable of being transferred or transmitted to another person or club; and
 - (b) terminates upon cessation of the person's or club's membership.

Resignation of membership.

6. (1) A member of the Association is not entitled to resign that membership except in accordance with this rule.
- (2) A member of the Association who has paid all amounts payable by the member to the Association in respect of the member's membership may resign from membership of the Association by first giving notice (being not less than 1 month or not less than such other period as the committee may determine) in writing to the secretary of the member's intention to resign, and upon the expiration of the period of notice, the member ceases to be a member.
- (3) Where a member of the Association ceases to be a member pursuant to clause (2), and in every other case where a member ceases to hold membership, the secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

Register of members.

7. (1) The public officer or secretary of the Association shall establish and maintain a register of members of the Association specifying the name and address of each person or club who is a member of the Association together with the date on which the person or club becomes a member.
- (2) The register of members shall be kept at the principal place of administration of the Association and shall be open for inspection, free of charge, by any member of the Association at any reasonable hour.

Fees and subscriptions.

8. (1) An ordinary member or club member of the Association shall, upon admission to membership, pay to the Association such admission fee as is determined by the committee.
- (2) Ordinary members and club members shall pay such annual membership fee as is determined by the committee. Annual membership fees shall be paid on or before such date as is determined by the committee.

Member's liabilities.

9. The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association as required by rule 8.

Disciplining of members.

10. (1) If any member shall willfully refuse or neglect to comply with the provisions of the Rules and By-laws of the Association or shall be guilty of any conduct which in the opinion of the Committee or Sub-Committee is unbecoming of a member or prejudicial to the interest of the Association the Committee or Sub-Committee shall have power to discipline, reprimand, suspend and expel such member from the Association PROVIDED THAT at least seven days before the meeting of the Committee or Sub-Committee at which a resolution to reprimand, suspend or expel such member or any combination thereof is put the member shall have had at least 7 days notice in writing of such meeting and of what is alleged against him and that he shall at such meeting and before the passing of such resolution have had an opportunity of giving orally or in writing any explanation or defense he may think fit AND PROVIDED FURTHER THAT no member shall be expelled from the Association unless the resolution for his expulsion is passed by a majority of two thirds of those Committee or Sub-Committee Members present and eligible to vote.
- (2) In addition thereto any player who is guilty of a breach of playing rules or rules of the game of football may be dealt with by the Committee which Committee shall also have the power to discipline, reprimand and/or fine and/or suspend and/or expel any such player in the manner as hereinbefore written. The Committee may delegate its powers hereunder to a Judiciary Committee which shall be a Sub-Committee for the purposes of these rules.

Right of appeal of disciplined member.

11. (1) A member may appeal to the Association in general meeting against a resolution of the committee which is passed under rule 10, within seven days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.

- (2) Upon receipt of a notice from a member under clause (1), the secretary shall notify the committee which shall convene a general meeting of the Association to be held within twenty one days after the date on which the secretary received the notice.
- (3) At a general meeting of the Association convened under clause (2):
 - (a) no business other than the question of the appeal shall be transacted;
 - (b) the committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and
 - (c) the members present shall vote on the question of whether the resolution should be confirmed, revoked or varied;
 - (d) Voting shall be conducted on a show of hands unless the meeting resolves by ordinary majority to conduct a secret ballot.
- (4) Any member dealt with by a sub-committee pursuant to Rule 10(2) may appeal to the committee, provided he lodges with the Secretary within 7 days after such decision is made a notice to that effect. Such appeal shall be heard by the committee as soon as practicable thereafter but in any event within 14 days from the dates of lodgment of such appeal.
- (5) In addition thereto any member or player may exercise any other right to appeal that is available to him or it to Football New South Wales Limited or such other body controlling football in New South Wales with which the Association is affiliated in accordance with the Rules, Constitution, Articles of Association and By-Laws of such bodies.
- (6) In every instance where an appeal has been lodged against a decision, that decision shall be given effect pending determination of the appeal unless the chairman of the body to whom the appeal has been brought shall otherwise determine. In each instance such chairman shall make known to the member and the body his reasons for such determination prior to the hearing of the appeal.

PART 111

THE COMMITTEE

Powers of the committee.

12. The committee, subject to the Act, the Regulation and these rules and to any resolution passed by the Association in general meeting –
 - (a) shall control and manage the affairs of the Association;
 - (b) may exercise all such functions as may be exercised by the Association other than those functions that are required by these rules to be exercised by a general meeting of members of the Association; and
 - (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the Association.
 - (d) may from time to time make, alter or repeal all such by-laws as it may deem necessary or expedient for the proper conduct and management of the Association.

- (c) may form such sub-committees and appoint persons to serve on such sub-committees as may be desirable and appropriate to exercise all its duties and to delegate to such sub-committees such powers as the Committee itself may exercise provided however that any decision of any sub-committee so formed shall be subject to review by the Committee at any time without notice by ordinary resolution.

Constitution of Committee.

- 13. (1) The committee shall consist of –
 - (a) President;
 - (b) Vice President;
 - (c) Secretary;
 - (d) Treasurer;
 - (e) Registrar;
 - (f) one representative of each club that is a club member of the Association.
- (2) A club member shall nominate its representative in writing to the Association and may in writing remove that person as representative and appoint a new representative
- (3) Each member of the committee shall, subject to these rules, hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.
- (4) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the Association to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the annual general meeting next following the date of the appointment.

Election of committee.

- 14. (1) Nominations of candidates for election as members of the committee:
 - (a) shall be made in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and shall
- OR
- (b) at the time nominations are called for during the course of the annual general meeting provided such nomination is moved by two members of the Association and the candidate either orally if he be in attendance at the meeting or in writing if he not be in attendance at the meeting indicates his consent to nomination.
- (2) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (3) If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held.
- (4) The ballot for the election of office-bearers and ordinary members of the committee shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- (5) If insufficient nominations are received the persons nominated shall be deemed to be elected and any vacant positions remaining on the committee shall be deemed to be casual vacancies.

Secretary.

15. (1) The Secretary of the Association shall, as soon as practicable after being appointed as secretary, lodge notice with the Association of his or her address.
- (2) It is the duty of the secretary to keep minutes of -
- (a) all appointments of office-bearers and members of the committee;
 - (b) the names of members of the committee present at a committee meeting or a general meeting; and
 - (c) all proceedings at committee meetings and general meetings.
- (3) Minutes of proceedings at a meeting shall be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

Treasurer.

16. It is the duty of the treasurer of the Association to ensure that -
- (a) all money due to the Association is collected and received and that all payments authorised by the Association are made; and
 - (b) correct books and accounts are kept showing the true and proper financial affairs of the Association including full details of all receipts and expenditure connected with the activities of the Association.

Casual vacancies.

17. For the purpose of these rules, a casual vacancy in the office of a member of the committee occurs if the member -
- (a) dies;
 - (b) ceased to be a member of the Association;
 - (c) becomes bankrupt or insolvent or has a liquidator or external administrator appointed;
 - (d) resigns office by notice in writing given to the secretary;
 - (e) is removed from office under rule 18;
 - (f) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
 - (g) is absent without the consent of the committee from three consecutive committee meetings.

Removal of member.

18. (1) The Association in general meeting may by resolution remove any member of the Committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) Where a member of the committee to whom a proposed resolution referred to in clause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the

Association, the secretary or the president may send a copy of the representations to each member of the Association or, if they are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

Meetings and quorum.

19. (1) The committee shall meet together for the despatch of business and adjourn at such times and such places and at such frequency as the committee may determine.
- (2) Additional meetings of the committee may be convened by the president or by any two members of the committee, notice of which shall be given by the Secretary to each member of the committee at least forty eight hours (or such other period as may be unanimously agreed upon by the members of the committee) before the time appointed for the holding of the meeting.
- (3) Notice of a meeting shall specify the general nature of the business to be transacted at the meeting.
- (4) One-half of the members of the committee constitute a quorum for the transactions of the business of a meeting of the committee.
- (5) No business shall be transacted by the committee unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour of the same day in the following week.
- (6) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- (7) At a meeting of the committee –
 - (a) the Chairperson, or in the Chairperson's absence, the Vice-Chairperson shall preside; or
 - (b) if the Chairperson and the Vice-Chairperson are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting shall preside.

Delegation by committee to sub-committee.

20. A. (1) The Committee may delegate to one or more sub-committees (consisting of such members of the Association or non-members as the committee thinks fit) the exercise of such of the powers and functions of the committee as the committee thinks fit.
- (2) A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified by the committee.
- (4) Notwithstanding any delegation under this rule, the committee may continue to exercise any function delegated.

- (5) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the committee.
- (6) The committee may revoke wholly or in part any delegation under this rule.
- (7) A sub-committee may meet and adjourn as it thinks proper.

Voting and Decisions.

- 21. (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee shall be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.
- (2) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (3) Subject to rule 19, the committee may act notwithstanding any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

PART IV

GENERAL MEETINGS

Annual General Meetings.

- 22. (1) With the exception of the first annual general meeting of the Association, the Association shall, at least once in each calendar year and within the period of six months after the expiration of each financial year of the Association, convene an annual general meeting of its members.
 - (2) The Association shall hold its first annual general meeting .
 - (a) within the period of eighteen months after its incorporation under the Act; and
 - (b) within the period of two months after the expiration of the first financial year of the Association.
 - (3) Clauses (1) and (2) have effect subject to any extension or permission granted by the Commission under the Act.
23. Annual General Meetings – calling of and business of.
- (1) The annual general meeting of the Association shall, subject to the Act and to rule 22, be convened on such date and at such place and time as the committee thinks fit.

- (2) In addition to any other business which may be transacted at an annual general meeting the business of an annual general meeting shall be -
 - (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;
 - (b) to receive from the committee reports upon the activities of the Association during the last preceding financial year;
 - (c) to elect office-bearers of the Association and ordinary members of the committee; and
 - (d) to receive and consider the statements which are required to be submitted to members pursuant to the Act.
- (3) An annual general meeting shall be specified as such in the notice convening it.
- (4) An annual general meeting shall be a special general meeting.

General Meetings.

- 24. (1) General Meetings of the Association shall take place at such times and at such places as the committee shall from time to time determine.
- (2) Business at such general meetings shall include:
 - (i) confirmation of minutes of preceding general meeting or any special general meeting held since the previous general meeting.
 - (ii) to receive correspondence not previously dealt with by the committee.
 - (iii) to receive reports from members of the committee and any sub-committees.
 - (iv) general business.

Special general meetings.

- 25. (1) The committee may, whenever it thinks fit, convene a special general meeting of the Association.
- (2) The committee shall, on the requisition in writing of not less than five per cent of the total number of ordinary members or two club members, convene a special general meeting of the Association.
- (3) A requisition of members for a special general meeting –
 - (a) shall state the purpose of the meeting;
 - (b) shall be signed by the members making the requisitions;
 - (c) shall be lodged with the secretary; and
 - (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the committee fails to convene a special general meeting to be held within one month

after that date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than three months after that date.

- (5) A special general meeting convened by a member or members as referred to in clause (4) shall be convened as nearly as is practicable in the same manner as general meetings are convened by the committee and any member who thereby incurs expense is entitled to be reimbursed by the Association for any reasonable expense so incurred.

Notice

26. (1) Except where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Association, the secretary shall, at least fourteen days before the date fixed for the holding of the general meeting give to each member notice specifying the place, date and time of the meeting and the general nature of the business proposed to be transacted at the meeting. The notice shall at the discretion of the Committee, be by prepaid post or by advertisement in a local newspaper.
- (2) Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Association, the secretary shall, at least twenty one days before the date fixed for the holding of the general meeting, cause notice to be given to each member in the manner provided in clause (1) specifying, in addition to the matter required under clause (1), the intention to propose the resolution as a special resolution.
- (3) No business other than that specified in the notice convening a special general meeting or annual general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted pursuant to rule 23 (2).
- (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary prior to the commencement of the meeting.

Procedure

27. (1) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- (2) One half of the members present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than five) shall constitute a quorum.

Presiding member.

28. (1) The President, or in the President's absence, the Vice-President, shall preside as chairperson at each general meeting of the Association.
- (2) If the President and the Vice-President are absent from a general meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.

Adjournment.

29. (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a general meeting is adjourned for fourteen days or more, the secretary shall give notice of the adjourned meeting to each member of the Association stating the place, date and time of the meeting and the general nature of the business to be transacted at the meeting.
- (3) Except as provided in clauses (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

Making Decisions.

30. (1) A question arising at a general meeting of the Association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried by a particular majority or lost, or an entry to that effect in the minute book of the Association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- (2) At a general meeting of the Association, a poll may be demanded by the chairperson or by not less than three members present in person or by proxy at the meeting.
- (3) Where a poll is demanded at a general meeting, the poll shall be taken –
 - (a) immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
 - (b) in any other case, in such manner and at such time before the close of the meeting as the chairperson directs and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

Special resolution

31. A resolution of the Association is a special resolution if -

- (a) it is passed by a majority which comprises not less than three quarters of such members of the Association present and, being entitled under these rules so to do, vote in person or by proxy at a general meeting of which not less than twenty one days notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules; or

- (b) where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) - the resolution is passed in a manner specified by the Commission.

Voting

32. (1) Upon any question arising at a general meeting of the Association a member who is entitled to vote has one vote only.
- (2) All votes shall be given personally or by proxy but no member may hold more than five proxies.
- (3) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- (4) (a) An ordinary member or life member of the Association shall have one vote at any general meeting, special general meeting or annual general meeting of the Association;
- (b) A club Member of the Association shall be entitled to one vote at any general meeting, special general meeting and annual general meeting of the Association. The club member shall nominate one delegate to attend meetings and vote on behalf of the club member. The club member may nominate more than one delegate to attend meetings from time to time but only one delegate shall be entitled to vote at any one meeting.

Appointment of proxies.

33. (1) Each member shall be entitled to appoint another member as proxy by notice given to the secretary no later than twenty four hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in Appendix 3 to these rules.

PART V

MISCELLANEOUS

Insurance.

34. (1) The Association shall effect and maintain insurance pursuant to section 44 of the Act..
- (2) In addition to the insurance required under clause (1), the Association may effect and maintain other insurance.

Funds source.

35. (1) The funds of the Association shall be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the Association in general meeting, such other sources as the committee determines.
- (2) All money received by the Association shall be deposited as soon as practicable and without deduction to the credit of the Association's bank account.
- (3) The Association shall, as soon as practicable after receiving any money, issue an appropriate receipt.

Funds - management.

36. (1) Subject to any resolution passed by the Association in general meeting, the funds of the Association shall be used in pursuance of the objects of the Association in such manner as the committee determines.
- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any two members of the committee or employees of the Association, being members employees authorised to do so by the committee.

Alteration of objects and rules.

37. The statement of objects and these rules may be altered, rescinded or added only by a special resolution of the Association.

Common Seal.

38. (1) The common seal of the Association shall be kept in the custody of the public officer.
- (2) The common seal shall not be affixed to any instrument except by the authority of the committee and the affixing of the common seal shall be attested by the signatures either of two members of the committee or by one member of the committee and the public officer or secretary.

Custody of books.

39. Except as otherwise provided by these rules, the public officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the Association.

Inspection of books.

40. The records, books and other documents of the Association shall be open to inspection, free of charge, by any member of the Association at any reasonable hour.

Service of notices.

41. (1) For the purpose of these rules, a notice may be served by or on behalf of the Association upon any member either personally or by sending it by post to the member at the member's address shown in the register of members.
- (2) Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person two business days after posting
- (3) Notice of any meeting of the Association may, in addition to the above, be given to members by advertisement in a local newspaper.

Patrons.

42. (1) The Association may elect such Patrons as the Association may from time to time desire which Patron shall hold office for as long as the Association may determine. Patrons

shall be entitled to attend all meetings of the Association, but shall not be entitled to vote thereat.

Winding up

43. (1) In the event of the winding up or the cancellation of the Incorporation of the Association the assets and funds of the Association, after payment of all expenses and liabilities, shall be vested in Football New South Wales Limited or its successor or in the event that Football New South Wales Limited or its successor cease to exist, then in such other Association having objects similar to the objects of the Association and which prohibits the distribution of its income and property to its members as the members shall determine in special general meeting and in default thereof as determined by Griffith City Council.

Referee's Fees

44. (1) Fees payable for referees shall be determined each year by consultation between the said referees association and this Association.

APPLICATION FOR MEMBERSHIP OF ASSOCIATION BY A PERSON

GRIFFITH AND DISTRICT FOOTBALL ASSOCIATION INCORPORATED (incorporated
under the Associations Incorporation Act, 1984)

I, _____
(full name of applicant)

of _____
(address)

(occupation) (phone number)

hereby apply to become member of the above named incorporated Association. In the event of
my admission as a member, I agree to be bound by the rules of the Association for the time being
in force.

Date: _____

Signature of Applicant

APPENDIX 2

(Rule 3 (2))

APPLICATION FOR MEMBERSHIP OF ASSOCIATION BY A GROUP

TO: GRIFFITH AND DISTRICT FOOTBALL ASSOCIATION INCORPORATED.
(incorporated under the Associations Act, 1984)

(full name of Club)

(address of club)

(phone number)

hereby apply to become a club Member of the above named Incorporated Association. In the event of the club's admission as a member, the club agrees to be bound by the rules of the Association for the time being in force.

The current President, and Secretary of the club consist of:-

NAME:

NAME:

ADDRESS:

ADDRESS:

PHONE NUMBER

PHONE NUMBER

Date: _____

Signature of club President/Chairperson

APPENDIX 3

(Rule 32 (2))

FORM OF APPOINTMENT OF PROXY

I, _____ of _____

being a member of GRIFFITH AND DISTRICT FOOTBALL ASSOCIATION
INCORPORATION.

hereby appoint _____ of _____
(full name of proxy) (address)

being a member of that incorporated Association as my proxy to vote for me on my behalf at the
general meeting of the Association (annual general meeting or special general meeting, as the
case may be) to be held on the _____ day of _____ 20____
and at any adjournment of that meeting.

* My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution
(insert details)

Date _____

Signature of member appointing proxy

NOTE: A proxy vote may not be given to a person who is not a member of the
Association.

* To be inserted if desired